

## PART TIME MANAGEMENT ACCOUNTANT

**Job Type:** Part-Time, Permanent

**Hours:** Negotiable **Start Date:** February 2026

**Salary:** £19.30 p.h.

**Application Deadline:** 12<sup>th</sup> January 2026

Due to the impending retirement of our Book keeper, we are seeking a proactive and detail-oriented Part-Time Management Accountant to join our team. The successful candidate will be responsible for producing timely and accurate financial information to inform strategic decision-making across the business.

### Key Responsibilities

- Prepare monthly management accounts, including P&L, balance sheets and cash flow forecasts.
- Conduct variance analysis of actual results against budget and forecast.
- Support the budgeting and forecasting processes.
- Maintain and reconcile key balance sheet accounts and support month-end and year-end processes.
- Ensure compliance with accounting standards and assist with year-end procedures, collaborating with our external accountants.
- VAT return filing.
- Provide support to the senior management team with ad-hoc financial tasks and projects.
- Oversee our junior book keeper.

### The Ideal Candidate

- **Qualifications:** A fully qualified accountant (ACA, ACCA, CIMA, or equivalent) is preferred.
- **Experience:** Proven experience in a management accounting role.
- **Skills:**
  - Strong technical accounting knowledge and excellent attention to detail.
  - Proficient in monthly reporting and strong Sage50/Xero/Excel skills.
  - Excellent time management and organisational skills, with the ability to prioritise workload to meet deadlines.
  - Strong communication skills.

### How to Apply

To apply, please send your CV and a covering letter detailing your relevant experience and why you are the ideal candidate for this role to [lis@wknurseries.co.uk](mailto:lis@wknurseries.co.uk) by the application deadline.